

**REQUEST FOR PROPOSAL**

**Reproductive Justice State Enhancement Initiative:**

**Organizational Development and Capacity-Building, *Policy and Advocacy Programs***

**RFP Contact Person**:

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Director of State Policy and Advocacy

**In Our Own Voice: National Black Women’s Reproductive Justice Agenda**
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**Initiative Overview:**

*In Our Own Voice: National Black Women’s Reproductive Justice Agenda* will launch a new State Enhancement Initiative in January 2022 to provide organizational development and capacity-building grants to emerging Black-founded, Black-led Reproductive Justice organizations. Today, we are issuing a Request for Proposals to participate in this new Initiative. **Applications are due December 31, 2021.**

The Initiative will support a maximum of five state or locally based Black Reproductive Justice organizations and will include:

* **Up to three grants in the amount of $35,000**
* **Up to two grants in the amount of $60,000**
* **Over one to two years; the first fiscal cycle begins Feb 1, 2022- January 31, 2023. Renewals for year two will be contingent upon deliverables, review, and approval**.

**Goal:**

To foster state-national relationships that supports the organizational and programmatic capacity-building of state and/or locally based Black Reproductive Justice organizations working to advance intersectional advocacy and movement-building goals.

**Strategies:**

* Strengthen the capacity of Black-founded, Black-led Reproductive Justice organizations working at the state and local level to identify capacity-building goals and shared policy and advocacy priorities
* Provide infrastructure grants to Black-founded, Black-led Reproductive Justice organizations working at the state-level to advance policy issues through a Reproductive Justice lens.
* Provide technical assistance for organizational development, program development, and strategy support.
* Execute collaborative advocacy and movement-building tactics to advance shared goals.

**Eligibility Criteria:**

1. Organization must be an IRS-declared 501(c)(3) or have a 501(c)(3) Fiscal Sponsor.
2. Organization must have at least 1 full time staff member and one part time staff member to be eligible for Tier 1 funding and at least 2 full time staff members, or 1 full time staff member and 2 part time staff members to be eligible for Tier 2 funding.
3. Organization’s annual budget may not exceed $500,000.
4. Organization must be Black-founded, Black-led and center the Black community as its target constituency.
5. Organization must be committed to Reproductive Justice and be grounded in a Human Rights framework.
6. Organization must be committed to state or local level policy change.

**Project Investment Levels and Deliverables:**

*Tier 1 Investment Level -* $35,000 (Maximum of three organizations will be selected)

Selected organizations are required to participate in:

* Organizational Development: Organizational Management 101, plus at least ONE other training
* Building a Policy and Advocacy Program: Policy and Legislative Advocacy 101,
* plus at least ONE other training and must complete at least TWO of the following deliverables:
1. Draft a project specific fundraising proposal
2. Complete a State Landscape Map
3. Host a collaborative legislative briefing or stakeholder roundtable
4. Complete a report on how capacity-building resources have been implemented (required).

*Tier 2 Investment Level* - $60,000 (Maximum of two organizations will be selected)

Selected organizations are required to participate in:

* Organizational Development: Organizational Management 101, plus at least ONE other training
* Building a Policy and Advocacy Program: Policy and Legislative Advocacy 101, plus at least TWO other trainings

Organization must complete at least THREE of the following six deliverables:

1. Draft a general support fundraising proposal
2. Complete State Landscape Map
3. Complete a report on how capacity-building resources have been implemented (required).
4. Host a collaborative legislative briefing or stakeholder roundtable with In Our Own Voice
5. Participate in a Strategic Communications and Messaging training for your staff
6. Host a collaborative virtual or in-person town hall or issue-education forum with In Our Own Voice

**Timeline**:

* Proposal narrative and application submission deadline: December 31, 2021
* Proposal narratives and applications reviewed: January 2022
* Decisions and disbursement by: February 1, 2022
* Quarterly check-in schedule Year 1: March 2022, June 2022, Sept. 2022, Dec. 2022
* End of Year 1 report and request for grant renewal by December 15, 2022
* Renewal decisions: January 2023
* Year 2 disbursement: February 1, 2023
* Year 2 quarterly check-in schedule: March 2023, June 2023, Sept. 2023, December 2023
* End of Year 2 report due: December 15, 2023

**Proposal Requirements**

The proposal should be in a word document and must include the following:

A Proposal *narrative*, (Word format) including:

* Overall objectives
* Specific outcomes with activities and timelines
* Organizational profile, including roles of key staff for this initiative

Also include:

* A project *budget* (Excel format). If you are adding other funds to your project, please indicate the amount and the source of the funding.
* Total organizational budget (revenue and expenses) for the next two years
* Tax 501(c)(3) determination letter or proof of Fiscal Sponsor
* Completed In Our Own Voice Grant Application

**Organization Contact Information:**

Signatory for Grant Agreement

Name:

Title:

Email:

Person Responsible for Grant Report

Name:

Title:

Email:

Financial Officer

Name:

Email:

**In Our Own Voice: National Black Women’s Reproductive Justice Agenda will offer the following Training and Capacity-Building Resources:**

Organizational Development

1. Organizational Management 101 (Required)
2. Reproductive Justice 101
3. Fundraising 101
4. Budgeting 101
5. Board Development 101
6. Strategic Communications and Messaging Training

Building a Policy and Advocacy Program

1. Policy and Legislative Advocacy 101 (Required)
2. Base-building and Landscape Mapping Support 101
3. Work-plan Development 101
4. C3/C4 Campaign Compliance 101
5. Campaign Development 101

Coaching Sessions

1. Monthly individual or team coaching session
2. Quarterly feedback session with project lead